

Edmond Public School

Concurrent Enrollment Agreement

_____ **Edmond Public is not responsible for grades earned/assigned through concurrent coursework.** Concurrent courses are college level, with college level curriculum guided by the college/university attended, not Edmond Public Schools. Edmond Public Schools does not have access to college grades or attendance records.

_____ **Concurrent courses are dual credit courses, meaning the grade earned will be entered on the high school as well as the college transcripts and become a permanent part of these documents.** Concurrent courses are transcribed as unweighted courses on the high school transcript. It is the student's responsibility to submit the college transcript to their high school site.

_____ **Students taking concurrent courses that require two semesters must earn both semesters of concurrent credit to receive dual (HS) credit:**

English: A concurrent student must earn Comp 1 and Comp II, or a combination of Comp II and a sophomore level college English course credit to earn/transcript HS English IV credit.

Government: A concurrent student must take U.S. Government and one additional Political Science course above the level of U.S. Government as well as complete the online Financial Literacy curriculum and pass their Financial Literacy Passport exam available at the Edmond Public School Administrative Center to fulfill EPS government requirements and earn/transcript HS Government credit. Completion of the financial literacy curriculum and exam must be done prior to the students' 8th semester.

_____ **Concurrent courses cannot conflict with the Edmond North High School course schedule.** Students will either be enrolled in AM concurrent or PM concurrent; split schedules will not be accommodated.

_____ **Concurrent students may not exceed a full time college workload of 19 credit hours.** Each high school course is equivalent to 3 college credit hours.

_____ **Failure to earn credit in any concurrent course taken to meet high school graduation requirements may result in summer school and/or failure to earn a high school diploma.** The student assumes responsibility for earning the required units for high school graduation.

_____ **Students who choose to drop/withdraw from a concurrent course must immediately contact their high school academic counselor so they may be enrolled in a full schedule.** Failure to notify your high school counselor may result in disciplinary action, including removal of the privilege of future concurrent enrollment. By law all students are required to be enrolled in a full-time high school schedule (i.e. 6 consecutive hours).

_____ **Dropping a concurrent course and adding a high school course after the first three weeks of a semester will result in a No Credit (NC) for the added high school class.** A student must maintain a passing grade in the added class to transcript the NC. If a student earns a failing grade in the added class an “F” will be transcribed on their high school transcript.

_____ **Concurrent students must maintain a cumulative college GPA of 2.0 or above [on a 4.0 scale] to enroll in future concurrent coursework.**

_____ **Concurrent courses count towards high school eligibility requirements.** The student is responsible for submitting their concurrent grades bi-weekly.

_____ **There may be additional costs associated with concurrent enrollment that could be more than \$300.** The Oklahoma State Regents for Higher Education pays for up to 6 hours of college tuition per semester for HS seniors. However, **students and/or parents are responsible for any/all additional costs** such as activity, facility, library and technology fees or the cost of books. EPS will not provide the resources required to facilitate participation such as computers, connectivity and user accounts. Furthermore, EPS district devices are filtered at the high school level to meet federal funding requirements and may not have the accessibility to some college level digital resources.

Each statement above must be initialed by the student and a parent/guardian to indicate awareness and understanding of each statement.

This form must be signed by both student and parent/guardian and returned to your high school academic counselor before your schedule will be adjusted to reflect concurrent enrollment.

By initialing each statement and signing this agreement I/we take full responsibility for having knowledge of, and complying with, the following terms regarding Dual Enrollment for College Courses.

Student Name: _____

Signature: _____ Date: _____

Parent Name: _____

Signature: _____ Date: _____